

2017 Horse & Livestock Exhibitor Information for Overnight Parking

Overnight Parking is located on the Minnesota State Fairgrounds in the Livestock Lots A, B or D (located to the west of the Livestock and Horse Barns).

The [Overnight Parking Reservation Request System](#) is available for any horse or livestock exhibitor who wishes to remain on grounds overnight in the Livestock Lots.

Important information

1. Opens Tuesday, May 30, 2017 at 8 a.m.; closes Monday, July 31, 2017. (online mnstatefair.org/competition/overnight_parking.html).
2. Requests made May 30 between 8-11:59 a.m. will be put into a computer-generated lottery. Anyone successfully completing a request in the first four hours will have an equal chance of securing a spot.
 - A. The lottery consists of those requests completed between 8-11:59 a.m.
 - B. Requests will be reviewed for duplicates prior to assigning lottery numbers.
 - C. Lottery numbers are determined by computer generated random number assignment.
 - D. Lottery number position is not given out.
3. Requests made at noon or later will be filled in the order in which they were date and time stamped by the online process.
4. **TAKE YOUR TIME when filling out the online form, and provide accurate information. Make sure only one member of the family is filling out the request.**
5. **Only one request per exhibitor family/household** will be considered.
 - A. **Requests that appear to be duplicated will be removed from the lottery.**
6. Prices are calculated on the number of dates that the department/discipline is showing.
7. Space size varies; **maximum sized space is 14' wide and 50' long.**
8. Includes access to electrical power and an exhibitor shower trailer.
9. **NO water or sewer hook-up amenities.**
 - A. Manual water filling with hose is available by the Livestock Parking Office trailer.

This is a request for space; a \$60 deposit will be required at the time of request.

1. Deposit will be applied to the total balance due on any secured camping reservation.
2. For those who do not receive a spot, or who cancel their request before July 31, the deposit will be refunded, provided the cancellation request is in writing (mail or email).
3. 4-H exhibitors with county fairs concluding after July 31 will have until three days following the conclusion of their county fair to request a refund (in writing) if they do not win a trip.

Procedure. The following information is required:

1. First and last name.
2. Farm, stable, saddle club, FFA chapter, or 4H club (enter all that apply).
3. Address, city, state, and zip.
4. Phone number (s) and email address (please provide current data).
5. Department(s) in which exhibiting (enter all that apply).
6. If all requested dates are not available, advise Yes or No you will accept a partial reservation.

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7. **Camper/RV drop off / set up must be requested at time of reservation.** Note that camper/RV drop off / set up is **ONLY** available for Sunday Aug. 20 through Tuesday Aug. 22 (before the start of the fair August 24, 2017).
8. Unit type:
 - A. Popup
 - B. Bumper hitch
 - C. Fifth wheel
 - D. Tuck camper
 - E. RV
 - F. Semi tractor
 - G. Horse trailer (with living quarters)
 - H. Other (please specify in note field)
9. The EXACT and ACCURATE dimensions of camping unit in feet and inches – **we HIGHLY recommend the camping unit be measured before beginning the reservation process.**
 - A. Width with slide-outs fully extended.
 - B. Total length including tow vehicle (if applicable).
 - C. Total length excluding tow vehicle.
 - 1) Total length = from “tip to toe” including hitch to rear bumper including any carriers.
10. **Due to the variance in sizes of the reserved spots, placement of the camping units is dictated by the dimensions you provide. It is VERY important you provide accurate measurements. If the dimensions at time of check-in vary in any way from those provided at time of reservation, your camping unit will not fit, and we will not be able to accommodate you.**
 - A. If you change camping units, and the dimensions are different from those initially submitted, contact us immediately with the new dimensions.
11. Plans for towing vehicle:
 - A. Remain on grounds in overnight parking lots (where vehicle does not move).
 - B. Come and go (daily paid parking purchased with entries, limited availability).
 - C. Leave grounds or park with livestock trailer.
 - D. No tow or extra vehicle (for RV, tent, etc.).
12. In order to make most efficient use of the limited space we have, we reserve the right to require that you disconnect the towing vehicle from the camping unit, and park it in designated area away from the camping spaces.
13. Requests for accessible parking must possess a valid accessibility parking credential.
14. Any other specific requests use the notes field.
 - A. Requests for camping next to/with someone are difficult to accommodate as spaces are placed based on lottery, dates, and especially camper size.

The following additional information is **required** for those selecting 4-H livestock dates:

1. Full name of the 4-H exhibitor anticipated to win a trip.
2. Relationship to the 4-H exhibitor.
3. County fair in which the 4-H exhibitor participates.
4. One space per family/household (if there is more than one 4-Her in a family, only one request from that family will be allowed).

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Exhibitors successfully completing a reservation request

1. Will see an on screen acknowledgement advising the request was received.
2. This acknowledgement does not guarantee an overnight parking space.
3. The email acknowledgement will include the details of the data you provided at time of reservation request. Contact us immediately if anything is incorrect.
4. **If you need to cancel for any reason, you must inform us, in writing, via mail or email.**

Once requests have been processed, you will be notified by email after June 15:

1. Confirming you have a space reserved with an activation code and total amount due,
OR
2. We are currently unable to fulfill your request.
3. **We will not give out lottery position to those who do not initially receive a space.**

Overnight Parking Rules and Information

1. Do not use the reservation request process for the following:
 - A. Livestock and horse trailers used solely for transporting animals, tack and equipment will be parked in Stella Lot (across Como Avenue from fairgrounds) or Block 55 (east of Stella). There is no charge for parking unoccupied horse and livestock trailers.
 - B. Units measuring greater than 14' wide by 50' long
2. No camping allowed in the livestock trailer lots (Stella or Block 55)
3. Electrical service:
 - A. All spaces will be given access to power.
 - B. Bring electrical adapter suitable to your needs.
 - C. Exhibitors who hook up to the electrical outlets in the Swine Barn, West Barn, Forage Barn, AgStar Arena, or the north sides of lot A or D will be asked to leave the lot.
 - D. Personal fuel powered generators are prohibited in the Livestock Lots A–D.
4. Water and sewer (reserved and paid for Midway operators only)
 - A. The livestock lots do not have water or sewer amenities; exhibitors who attempt to hook up to the water or sewer on the north sides of Lots A or D will be asked to leave the lot.
 - B. A shower trailer will be available for exhibitors' use.
 - C. A dump service is available from a contracted service provider for a fee.
 - D. Concessionaires, exhibitors and occupants may not deposit any refuse or empty any gray water, fluid waste water or other liquids onto the ground or into streets, gutters, or catch basins. Fluids and waste water must be discharged into approved sanitary sewer systems only. When sanitary sewer access is not available, holding tanks must be used until such waste can be properly discharged at an acceptable sanitary sewer access point. Grease and oil must be deposited in approved recycling containers. Violations will result in immediate forfeiture of space and parking credentials, payment of any fines assessed by the Minnesota Pollution Control Agency, possible forfeiture of premiums, and banned from participating at the Minnesota State Fair.

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5. Towing vehicles.
In order to make most efficient use of the limited space we have, we reserve the right to require that you disconnect the towing vehicle from the camping unit, and park it in designated area away from the camping spaces.
6. Purchase of vehicle admission parking credentials does not cover the admission of any people into the grounds.
7. Shuttles.
 - A. The fair will run shuttles from Stella and Lot 55, posted hours a.m. and p.m.
 - B. One shuttle is for feed, bedding and tack only (no passengers).
 - C. One shuttle is for passengers only.
 - D. If exhibitors do not use the shuttle, private vehicles will be allowed on grounds to deliver feed, bedding, or tack at night between 9 p.m. and 7 a.m. daily.
8. **Wood burning fire pits are not allowed.**
9. **Pets and Service Dogs or Animals.**
 - A. During the non-fair period, pets are welcome provided they are confined or on a leash no longer than 6 feet. For some non-fair events, however, pets may not be allowed. Contact events@mnstatefair.org or (651) 288-4306 for information on specific events.
 - B. During the 12 days of the Minnesota State Fair, pets are not allowed on the fairgrounds, with the exception of service dogs or animals approved as part of an exhibition.
 - 1) Service dogs or animals are those that have been individually trained to do work or perform tasks for a person with a disability.
10. Livestock lots open for camper/RV drop off / set up:
 - A. Noon Sunday, Aug. 20 through Tuesday Aug. 22 for camper/RV early drop-off / set up. **Service is only available on those dates.**
 - B. Must be requested with original request (\$25 fee).
11. Failure to abide by the rules and the instructions of the Livestock Parking Staff may result in the revocation of camping credentials without refund. Decisions of the Livestock Parking Staff are final.
12. Submission of request for overnight or daily parking indicates an agreement to abide by all conditions, rules and terms listed in this document.