



# Sign Shop - Graphic Design Internship

(Seasonal, Non-Exempt)

## Overview

Come join the Minnesota State Fair Sign Shop team! Discover what it takes to work behind the scenes to prepare the fairgrounds that make the Minnesota State Fair one of the largest and most popular fairs in North America!

## Essential Functions

- Perform onsite graphic and sign installations.
- Print, trim and apply signage.
- Sew banners and apply grommets.
- Perform quality assurance measure pre- and post-production.
- Prepare substrates for application, which may include loading and unloading, printing, cutting laminating, mounting, etc.
- Work on various projects simultaneously.
- Assist with tasks (not necessarily sign-related) assigned by either the immediate supervisor or general manager as needed.

## Required Qualifications

- Basic understanding of typography, color, layout, design and Best Practices.
- Ability to problem solve and work independently or as part of a team.
- Knowledge of and ability to use light power equipment and tools.
- Comfort working in an aerial platform off the ground.
- Ability to work under pressure and in a fast-paced environment.
- Manage large workloads.
- Strong organizational skills.
- Must be able to lift up to 50 lbs.
- Valid driver's license.
- Available to work June – September. Extended hours during peak times and consecutive days without time off are required. No days off during the fair, Aug 23 – Sept 3.
- If possible, part-time hours from Sept 4- mid Sept.

## Preferred Qualifications

- Graphic Design major.
- Adobe Create Suite experience.

**Apply today!**

Submit resume and cover letter to [employment@mnstatefair.org](mailto:employment@mnstatefair.org)  
Include "Sign Shop – Graphic Design Internship" in email subject line.

1265 Snelling Avenue North ★ St. Paul, MN 55108-3099  
(651) 288-4400 ★ FAX (651) 642-2440 ★ [fairinfo@mnstatefair.org](mailto:fairinfo@mnstatefair.org) ★ [mnstatefair.org](http://mnstatefair.org)