



Employment Services - ID Badge Photographer

(Seasonal, Non-Exempt)

Overview

Come be a part of the Minnesota State Fair Employment team! Interact directly with Minnesota State Fair employees and assist them in taking their identification badge photo.

Essential Functions

- Take identification badge photos for approximately 3,000 fair-time employees and contractors.
- Utilize Etix ticketing program to enter and maintain employee information.
- Ensure that all information entered on new hire paperwork is filled in accurately and ID badges are printed correctly.
- Assist fair-time employees with any questions they have regarding their ID badges.
- Distribute staff packet and staff shirts to employees.
- Assist with tasks assigned by either the immediate supervisor or general manager as needed.

Required Qualifications

- Exceptional customer service.
- Detail oriented.
- Ability to work independently.
- Proactive and motivated.
- Communication and organizational skills.
- Attention to detail and accuracy.
- Confidentiality.
- Ability to multitask.
- Problem solving skills.
- Time management skills.
- Ability to stay calm and handle conflict.
- Willing to interact with all guests.
- Basic computer skills.
- Working knowledge of basic office equipment.
- Available to work June – end of August with limited days off.
- Willing to work outside of public office hours and extended hours during peak times are required.

Preferred Qualifications

- Office experience.
- Data entry experience.

Apply today!

Submit resume and cover letter to employment@mnstatefair.org
Include "Employment Services – ID Badge Photographer" in email subject line.