

2011
Minnesota State Fair
Mandatory Liability Insurance Requirements

All exhibitors and concessionaires licensed by the Minnesota State Fair must have occurrence form commercial general liability insurance coverage on their activities/operations at the fairgrounds. Coverage requirements are as follows:

1. Minimum of one million dollars (\$1,000,000) combined single limits per occurrence, two million dollars (\$2,000,000) annual aggregate, insuring against claims for the following:
 - bodily injury
 - property damage
2. Where applicable exhibitors and concessionaires must also have coverage insuring against claims for:
 - product liability
 - products /completed operations
3. **The Concessions & Exhibits Department must receive a certificate of insurance from your insurance carrier by July 1, 2011.**
(Faxes and/or copies are acceptable.) Fax number 651-642-2440
4. The coverage and the certificate provided must cover the fair period (August 25 – September 5, 2011) as well as fair "set up" and "tear down" dates.
5. The insurance certificate must state on its face "Minnesota State Fair is an additional insured" with respect to licensee operations/activities on the Minnesota State Fairgrounds. Listing the Minnesota State Fair only as the Certificate Holder is not acceptable.
6. Insurance carrier must provide the State Fair with thirty (30) days written notice of any policy cancellation or material change in policy terms.
7. An example for an acceptable certificate of insurance may be found on the back of this sheet. To expedite insurance processing, please reference your license number and/or company name as reflected on your license agreement.
8. In the event we do not receive an acceptable certificate you may be added to the Minnesota State Fair group insurance policy and charged as indicated below.

As an alternative to the above, it may be possible to obtain required general liability coverage through a group insurance policy established for the Minnesota State Fair, which will be excess of any coverage you may have. Those doing so, if approved, will have \$70.00 added to their license fee for their first exhibit or concession site and \$50.00 for each additional location.

(The preceding rates may be subject to change.)

If you have questions, please contact the Concessions & Exhibits Department at (651) 288-4456.

Example on back